

CARL SANDBURG COLLEGE

Regular Meeting Minutes
(536th Meeting)

May 24, 2001

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room, Carl Sandburg College, 2400 Tom L. Wilson Boulevard, Galesburg, Illinois, on Thursday, May 24, 2001, at 7:00 p.m.

ROLL CALL:

Present: Mr. Bruce A. Lauerman, Chairperson
Mr. John T. Huston, Vice Chairperson
Mr. Thomas H. Colclasure, Secretary
Dr. D. Wayne Green
Mr. John A. Kraus
Ms. Gayla J. Pacheco
Ms. Nancy L. Youngquist
Mr. John Roberson, Student Representative

Absent: None

Others: Dr. Donald Crist, President, and Ms. Mary Buckingham, Recording Secretary. Administration: Mr. Larry Benne, Ms. Sherry Berg, Ms. Diana Billeter, Ms. Lorraine Crawford, Ms. Robin DeMott, Ms. Lisa Hanson, Mr. Dennis Maurer, Mr. Steve Norton, Ms. Lora Powell, Mr. Thomas Schmidt, Ms. Blanche Shoup, Mr. Samuel Sudhakar, Ms. Shelle Summers, Ms. Julie Van Fleet, and Mr. Mike Walters. Faculty: Ms. Jan Lundeen, Faculty Representative, and Mr. Tim Pahel. Others: Ms. Cathy Lagnese, Staff Representative, Mr. David Reed, Student Intern, and representatives of the media.

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD MAY 24, 2001 –
PAGE 2

Consent/Non-Personnel: Mr. John Huston moved and Ms. Nancy Youngquist seconded approval of the following items under the Consent Agenda/Non-Personnel:

- minutes of February 16 & 17, 2001, and April 26, 2001, Meetings of the Board.
- bills for the month of April 2001.
- publishing and posting the legal notice in accordance with the state statute, stating the budget's availability for examination and the time for the public hearing on the budget to be June 28, 2001, at the Educational Technology Center, 335 E. Main Street, Galesburg, Illinois.

MOTION: On roll call vote, seven members voted "Yea"; none voted "Nay." Motion carried. Faculty Representative voted "Yea"; Staff Representative voted "Yea"; Student Representative voted "Yea."

Consent/Personnel: Mr. John Huston moved and Dr. D. Wayne Green seconded approval of the following items under the Consent Agenda/Personnel:

- unpaid leave of absence from July 13-27, 2001, to Ms. Janice Painter in accordance with the Family Medical Leave Act.
- 4.5 percent salary adjustment for WIA Staff effective July 1, 2000.
- employment of Ms. Linda Lee as a Computer Information Systems Instructor, effective with the 2000-2001 academic year, at an annual salary of \$29,080 reflecting a faculty entry level with eight years experience.
- authorization of a Child Care Resource and Referral Resource Development Consultant position. This will be a 12-month Mid-Management Level III position and will be 100 percent grant funded.

MOTION: On roll call vote, seven members voted "Yea"; none voted "Nay." Motion carried. Faculty Representative voted "Yea"; Staff Representative voted "Yea"; Student Representative voted "Yea."

Financial Reports: Mr. John Kraus moved and Dr. D. Wayne Green seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote seven members voted "Yea"; none voted "Nay." Motion carried. Faculty Representative voted "Yea"; Staff Representative voted "Yea"; Student Representative voted "Yea."

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD MAY 24, 2001 –
PAGE 3

Piano Acquisitions:

Mr. John Kraus moved and Mr. Tom Colclasure seconded the selection of Simon Music Center of Moline, Illinois, as the College's partner to provide for the district's pianos and keyboards. Also, the purchase of:

<u>Qty.</u>	<u>Item</u>	<u>Net Cost</u>
(1)	1983 Steinway Model B	\$23,500
(1)	Boston GP156	\$12,700
(5)	Boston UP1185	\$27,000
(7)	Roland HP237	<u>\$12,887</u>
		<u>\$76,087</u>

And the authorization of the administration to work with the College attorney, Mr. Tom West, and Mr. Eric Anderson, Harris Trust and Savings Bank, to consummate the most cost effective five-year financing package in support of this transaction.

MOTION:

On roll call vote seven members voted "Yea"; none voted "Nay." Motion carried. Faculty Representative voted "Yea"; Staff Representative voted "Yea"; Student Representative voted "Yea."

Adoption of Tentative
2002 Budget:

Mr. John Huston moved and Dr. D. Wayne Green seconded the FY-2002 tentative budget and approved June 5, 2001, at 6:30 p.m. in the A. Lewis Long Conference Room, Carl Sandburg College, as the date, time, and place for the Budget Committee to review the budget.

MOTION:

On roll call vote seven members voted "Yea"; none voted "Nay." Motion carried. Faculty Representative voted "Yea"; Staff Representative voted "Yea"; Student Representative voted "Yea."

Crankshaft Balancer:

Mr. John Huston moved and Dr. D. Wayne Green seconded to award the Crankshaft Balancer bid to Winona Van Norman of Wichita, Kansas, in the amount of \$23,334.76. Funding for this purchase is provided by the FY-2001 Perkins Grant.

MOTION:

On roll call vote seven members voted "Yea"; none voted "Nay." Motion carried. Faculty Representative voted "Yea"; Staff Representative voted "Yea"; Student Representative voted "Yea."

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD MAY 24, 2001 –
PAGE 4

President's Report:

Dr. Donald Crist said that that every year at this time we discuss who the graduation speaker will be for next year and the possibilities. After discussion, it was decided that Dr. Crist would extend the invitation to the Executive Director of the League for Innovation in the Community College.

Dean of Technology
Services:

Mr. Samuel Sudhakar s introduced Carl Sandburg College student intern, David Reed. Reed is a recent graduate of Carl Sandburg College and a graduate of R.O.W.V.A. High School. Sudhakar showed a five-minute presentation of the multimedia presentation CD that Reed is currently working on for the College. Sudhakar thanked Robin DeMott and Carol Kreider for their input in the CD and also technicians Ben Derry and Fred Johnson for their technical assistance.

Director of Foundation:

Ms. Shelle Summers said that the Foundation has given many new mini grants. They gave \$1,800 for the campus beautification, which includes a picnic table and two benches. Four thousand (\$4,000) for lap top computers for TRIO. Lastly, a mini grant of \$3,485 for the Nursing Program to purchase IV machinery.

Dean of Community and
Extension Services:

Ms. Sherry Berg said that we have expended over half of the Illinois First Grant for the CME. The grant total was \$510,000. Berg said that on the Federal Grant (\$765.00) for the ETC and the Commons we have expended about half of the first year allotment. The balance is in a quasi endowment to upgrade equally five years from now. Berg thanked Samuel Sudhakar and staff for all their help with the installation of software and computers at the Commons. Berg reported that the Landscaping Committee was making progress. Because it has been so wet they have not been able to plant the island at the Children's School. They hope to do that next week. However, all the planters have been filled with flowers. Berg said that on June 27th a contingent from the Rotary Exchange Team would be visiting and touring the different campuses of the College. There will be five visitors. Three will be educators and the other two are journalists. Lastly, Berg reported that the Children's Choir in Carthage is doing quite well. Recently they performed at the Good Samaritan Nursing Home in Quincy and on May 12th they gave a concert in Carthage. The community has really appreciated their fine work.

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD MAY 24, 2001 –
PAGE 5

Student Support Services
Site Director:

Ms. Julie Van Fleet said that the TRIO Grant has been renewed for four years. It is a nine percent increase. The new planting for the TRIO patio is done. Now they are waiting for the delivery of the mulch and picnic table. Van Fleet invited everyone to stop by to see the new patio.

Student Representative:

Mr. John Roberson reported on the Student Election results. The President is Bill Larkin, Vice President is Shannon Brooks, Treasurer is Nilay Duygulu, Secretary is Shawn Bale, and the Representative to the Board is Jed Strom. Roberson stated that Strom would start sitting on the board next month.

Vice President of Business
Services:

Mr. Thomas Schmidt reported that himself, Lauri Wiechmann, Steve Alfaro, and Fritz Archer made a trip to the Northwestern Dental School on May 23rd. They took many digital photos to help determine the College needs and transportation of equipment. The College has submitted an application to the Galesburg Downtown Council for a \$7,500 Grant for facade work. Mary Robson and Samuel Sudhakar will be making a presentation to the League for Innovation this fall on Respondus. Schmidt stated that the College has finalized a partnership with a new bookstore. College Bookstores of America will be the new bookstore. This year's buyback at the bookstore was \$48,000. They more than doubled the buyback from last year. College Bookstores of America will also help us equip the new bookstore. The Life Safety Project will begin the first week of June. The new Instructional Computing/Student Center (ICSC) building is on schedule. General contract bids will be in this next Tuesday, May 29th.

Vice President of Student
Services:

Mr. Steve Norton commended Ms. Julie VanFleet and her staff for obtaining the TRIO Grant. Norton stated that the Upward Bound Summer Program would soon be starting at the College in the next two weeks. He also stated that the first of the Gale Scholars would be arriving at the College this fall. Norton stated that pre-summer and summer have met or exceeded our credit hours prediction.

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD MAY 24, 2001 –
PAGE 6

Vice President of Instruction: Mr. Larry Benne said that the Life Health and Safety Project have vacated some of the offices and moved into the new offices by the Personnel Office on the second floor of building D.

ICCTA Representative: Mr. John Huston said that the trustees and the administration recently attended Lobby Day in Springfield. They asked our legislators to support the Governor's recommended education budget, to support Accelerated College Enrollment (ACE) Grants increase by 50 percent (to allow more high school seniors to enroll in college-level courses while receiving both high school and college credit), support the Capitol Improvement Plan, and support the \$9 million in funding for Adult Education programs. Huston said that the ACCT Conference would be held in Chicago in June along with the regional ICCTA Conference.

EXECUTIVE SESSION

8:07 p.m.:

Dr. D. Wayne Green moved and Ms. Nancy Youngquist seconded a request for an Executive Session for the purpose of discussing collective negotiating matters between the public body and its employees, discipline or performance of specific employees of the public body, the purchase or lease of real property for the use of the public body, and minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION:

Voice vote – motion carried.

RECONVENE

9:15 p.m.:

The Regular Meeting of the Board reconvened at 9:15 p.m.

ROLL CALL:

Present: Mr. Bruce A. Lauerman, Chairperson
Mr. John T. Huston, Vice Chairperson
Mr. Thomas H. Colclasure, Secretary
Dr. D. Wayne Green
Mr. John A. Kraus
Ms. Gayla J. Pacheco
Ms. Nancy L. Youngquist
Mr. John Roberson, Student Representative
Ms. Jan Lundeen, Faculty Representative
Ms. Cathy Lagnese, Staff Representative

Absent: None

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD MAY 24, 2001 –
PAGE 7

Bushnell Extension
Center Expansion:

Mr. John Huston moved and Ms. Nancy Youngquist seconded to purchase and demolish the building at 390 E. Main Street, Bushnell, Illinois, from Mr. Denny Brown at a price not to exceed \$20,000. Funding for the acquisition and demolition will come from interest generated by the working cash fund.

MOTION:

On roll call vote seven members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted “Yea”; Staff Representative voted “Yea”; Student Representative voted “Yea.”

ADJOURNMENT
9:17 p.m.:

Mr. John Kraus moved and Mr. John Huston seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION:

Voice vote – motion carried.